

CONTROLLABLE BUDGETS BY BUDGET HOLDER

2013/14 BUDGET and MTP 2014 to 2018

Key Type of variation
Rephasing
Saving
Net Nil
Transfers (net nil)
Extra Cost
Revenue to Capital
Technical

December 2012

Managing Directors and Corporate Office.

Budget Holders: Malcolm Sharp, Terry Parker and Helen Donnellan

KEY POINTS

Estates (Industrial and Commercial Units)

A review of the operation of the service and the return on individual properties is underway and due to be completed in December. This may well lead to savings but it may not be possible to identify these sufficiently accurately for them to be included in the February Budget/MTP report.

In the meantime some adjustments are needed based on current information. Income from the New Industrial Units at St Ives is lower than anticipated (£28k) due to a general decline in the demand for office space. There is also a minor adjustment on the Creative Industries Centre at St Neots (£3k).

Savings

The target was £270k saving which was allocated to various budget holders and the unallocated section at the end of this annex last year. The overall result is that savings will be £89k ahead of target this year but that the overall target may be missed by £16k per year in 2014/15 onwards. However provision has been retained to allow any necessary improvements to the management of Estates that emerge from the above review. If the sum reserved turns out to be more than needed then there will be a further saving.

Pay Review

There is provision included for the additional cost of LGSS supporting the Council in the Pay Review. It is too early to take any view on what the financial impact of the review will be but it should be noted that there may be additional costs due to increases in some people's pay whilst other people's current pay would still be protected for whatever period is agreed. Consideration should therefore be given to the inclusion of a "risk item" to cover such a cost.

EXTRA COSTS

The budget for Town Centre Partnerships was only £40k per year so it has not been possible to save the targetted £60k.

The introduction of the HR/Payroll contract with LGSS is based on a five year fixed price contract which gives some extra cost initially but this effectively reduces (as shown) due to the impact of ongoing inflation.

SAVINGS

Ongoing Corporate Office Savings of £11k have been identified.

The reduction (£25k) in the need to provide cover for staff side representatives has been brought forward to 2014/15 because the Pay Review will be completed in 2013/14.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Managing Directors and Corporate Office																							
Management Units	Managing Directors	363	363	363	363	363	363	363															
	2012/13 Budget and MTP	363	363	363	363	363	363	363															
	DRAFT 2013/14 Budget and MTP	363	363	363	363	363	363	363															
Planning	Economic Development	150	150	150	150	150	150	150															
	# Town Centre Partnerships - reduced funding	-40	-40	-60	-60	-60	-60	-60															
	2012/13 Budget and MTP	110	110	90	90	90	90	90															
	# Town Centre Partnerships - reduced funding			20	20	20	20	20															
	DRAFT 2013/14 Budget and MTP	110	110	110	110	110	110	110															
	Community initiatives	37	37	37	37	37	37	37															
2012/13 Budget and MTP	37	37	37	37	37	37	37																
DRAFT 2013/14 Budget and MTP	37	37	37	37	37	37	37																
Corporate Services	Corporate Management	59	59	59	59	59	59	59															
	2012/13 Budget and MTP	59	59	59	59	59	59	59															
	DRAFT 2013/14 Budget and MTP	59	59	59	59	59	59	59															
	Non-Distributed Costs (historic pensions increase)	223	223	223	223	223	223	223															
	2012/13 Budget and MTP	223	223	223	223	223	223	223															
	DRAFT 2013/14 Budget and MTP	223	223	223	223	223	223	223															
Management Units	Corporate Office MU	1,188	1,188	1,188	1,188	1,188	1,188	1,188															
	# Back Office - Reorganisation (part)	-45	-45	-45	-95	-95	-95	-95															
	2012/13 Budget and MTP	1,143	1,143	1,143	1,093	1,093	1,093	1,093															
	# Back Office - Reorganisation (part)			-120	-65	-15	-15	-15															
	Corporate Office Saving			-11	-11	-11	-11	-11															
	DRAFT 2013/14 Budget and MTP	1,143	1,012	1,067	1,067	1,067	1,067	1,067															
Internal Services	HR & Payroll	256	256	256	256	256	256	256															
	# Back Office - Reorganisation (part)	-5	-5	-5	-5	-5	-5	-5															
	1001 Cover for Staff Side Representatives	50	50	50	50	25	25	25															
	2012/13 Budget and MTP	301	301	301	301	276	276	276															
	1008 HR & Payroll Outsourcing			38	17	5	-8	-21	-3														
	1007 Pay Review			13	15																		
	1001 Cover for Staff Side Representatives					-25																	
	DRAFT 2013/14 Budget and MTP	301	352	333	281	268	255	273															

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Planning	Economic Development (Estates)	-1,566	-1,566	-1,566	-1,566	-1,566	-1,566															
	239 New Industrial Units			-28	-28	-28	-28															
	657 Creative Industries Centre, St Neots					-3	-3															
	2012/13 Budget and MTP	-1,566	-1,566	-1,594	-1,594	-1,597	-1,597															
	239 New Industrial Units		19	39	34	28	28															
	657 Creative Industries Centre, St Neots					3	3															
	509 Industrial Estate Repairs								8													
	DRAFT 2013/14 Budget and MTP	-1,566	-1,547	-1,555	-1,560	-1,566	-1,566		8													
	2012/13 Budget and MTP	670	670	622	572	544	544															
	VARIATION		-61	15	8	17	4		8													
	DRAFT 2013/14 Budget and MTP	670	609	637	580	561	548		8													

Legal and Democratic Services.

Budget Holder: Colin Meadowcroft

EXTRA COSTS

The provision for elections has been reviewed and adjusted to reflect the fact that there are more polling stations required in two of the three District Council election years than in the third year. The fourth year continues to show a saving as there is a County election but no District elections that year. There are also some minor adjustments to the costs of electoral administration.

SAVINGS

- Higher savings predicted from increased charges and reduced costs in licensing.
- Removal of remaining Twinning budget (£2k).
- Partial reduction in the provision for external support for Overview and Scrutiny Panels due to experience showing it is not needed (£6k).
- Following a review there have been savings and deferrals of the cost for replacing Document Centre equipment and MFDs.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2017	2017	2017	2017	2017	2017	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2018	2018	2018	2018	2018	2018	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Head of Legal & Democratic Services																						
Environmental Services	Environmental Health (Licensing)	-288	-288	-288	-288	-288	-288	-288														
#	Licensing - efficiency and higher charges	-7	-7	-14	-21	-28	-28	-28														
	2012/13 Budget and MTP	-281	-281	-288	-295	-302	-302	-302														
#	Licensing - efficiency and higher charges	-32	-40	-21	-14	-14	-14															
	DRAFT 2013/14 Budget and MTP	-281	-313	-328	-316	-316	-316	-316														
Corporate Services	Democratic representation	507	507	507	507	507	507	507														
825	Members Allowances Review				4																	
826	Electoral Administration Act			-6	-6	-6	-6	-6														
885	District Council Elections - No elections every 4th year			-73				-73														
	2012/13 Budget and MTP	507	507	428	505	501	501	428														
	826 Electoral Administration Act			-2	3	1	6	1														
	Twinning		-2	-2	-2	-2	-2	-2														
	Overview & Scrutiny Panels		-6	-6	-6	-6	-6	-6														
	885 District Council Elections - No elections every fourth year			10	10																	
	DRAFT 2013/14 Budget and MTP	507	499	418	510	504	499	421														
Internal Services	Document Centre	507	507	507	507	507	507	507														
380	Replacement Printing Equip.								70	70			208									
894	Replacement Equipment Document Centre								70	70	29	11	45	5								
895	Multi-functional Devices										80			80								
#	Document Centre - efficiency and external work	-7	-7	-17	-27	-42	-42	-42														
	2012/13 Budget and MTP	500	500	490	480	465	465	465	140	140	109	11	253	85								
	380 Replacement Printing Equip.								-70	70			-208	208								
	894 Replacement Equipment Document Centre		-7						-42	17			-24	26	3							
	895 Multi-functional Devices								2					-80	80							
	DRAFT 2013/14 Budget and MTP	500	493	490	480	465	465	465	140	30	196	11	21	239	83							
Management Units	Legal & Democratic Services	1,082	1,082	1,082	1,082	1,082	1,082	1,082														
#	Back Office - Reorganisation (part)	-2	-2	-2	-2	-2	-2	-2														
	2012/13 Budget and MTP	1,080	1,080	1,080	1,080	1,080	1,080	1,080														
	DRAFT 2013/14 Budget and MTP	1,080	1,080	1,080	1,080	1,080	1,080	1,080														
	2012/13 Budget and MTP	1,806	1,806	1,710	1,770	1,744	1,744	1,671	140	140	109	11	253	85								
	VARIATION		-47	-50	-16	-11	-16	-21	-110	87			-232	154	83							
	DRAFT 2013/14 Budget and MTP	1,806	1,759	1,660	1,754	1,733	1,728	1,650	140	30	196	11	21	239	83							

KEY POINTS**Loves Farm Community Centre**

This scheme was originally included in the MTP on the basis that it would cost £580k which would be funded from a lottery bid. This was unfortunately unsuccessful and so the proposed funding of the revised cost of £610k is £30k from energy efficiency funding, £383k from S106, £100k from St Neots Town Council and a further contribution from this Council of £97k.

	2011/12	2012/13	2013/14	TOTAL
	£000	£000	£000	£000
Approved MTP				
Gross Spend	45	535		580
Income		-580		-580
Net Cost to HDC	45	-45		0
Proposed MTP				
Gross Spend	37	108	465	610
Income		-108	-405	513
Net Cost to HDC	37	0	60	97

EXTRA COSTS

The Management Unit has a savings target of £75k from 2013/14 but £50k has already been achieved in the current year. However this will only rise to £65k in future years leaving a shortfall of £10k.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Environmental and Community Services																								
Environmental Services	Environmental Health	196	196	196	196	196	196																	
911	House Condition Survey					55																		
927	Air Quality Monitoring Equipment	-30	-30							30	30													
	2012/13 Budget and MTP	166	166	196	196	251	196	196	30	30														
927	Air Quality Monitoring Equipment	-6							6															
	DRAFT 2013/14 Budget and MTP	166	160	196	196	251	196	196	30	36														
	Planning Policy & Conservation	8	8	8	8	8	8	8																
953	Parish Planning					-7	-7	-7																
	2012/13 Budget and MTP	8	8	8	8	1	1	1																
	DRAFT 2013/14 Budget and MTP	8	8	8	8	1	1	1																
Community Services	Community initiatives	419	419	419	419	419	419	419																
423	Community Information Project																							
992	Ramsey Library Development																							
952	Loves Farm Community Centre								-45	-45							580	580						
863	Community Facilities Grants	-51	-51	-106	-106	-106	-106	-106																
	2012/13 Budget and MTP	368	368	313	313	313	313	313	-45	-45							580	580						
	423 Community Information Project									4														
952	Loves Farm Community Centre	45	60						-472	405														
	DRAFT 2013/14 Budget and MTP	368	368	313	313	313	313	313	-45	4	60						580	108	405					
	Sport and Active Lifestyles	202	202	202	202	202	202	202																
845	Physical Activity Initiatives for Adults			-7	-9	-9	-9	-9																
	2012/13 Budget and MTP	202	202	195	193	193	193	193																
	DRAFT 2013/14 Budget and MTP	202	202	195	193	193	193	193																
Community safety	Community Safety	32	32	32	32	32	32	32																
	2012/13 Budget and MTP	32	32	32	32	32	32	32																
	DRAFT 2013/14 Budget and MTP	32	32	32	32	32	32	32																
Internal Services	Health and Safety																							
#	Back Office - Reorganisation (part) - transfer of H&S	33	33	33	33	33	33	33																
	2012/13 Budget and MTP	33	33	33	33	33	33	33																
	DRAFT 2013/14 Budget and MTP	33	33	33	33	33	33	33																
Management Units	Environmental & Community Health MU	1,441	1,441	1,441	1,441	1,441	1,441	1,441																
#	Environmental & Community Health savings			-75	-75	-75	-75	-75																
	2012/13 Budget and MTP	1,441	1,441	1,366	1,366	1,366	1,366	1,366																
#	Environmental & Community Health savings	-50	10	10	10	10	10	10																
	DRAFT 2013/14 Budget and MTP	1,441	1,391	1,376	1,376	1,376	1,376	1,376																
	2012/13 Budget and MTP	2,250	2,250	2,143	2,141	2,189	2,134	2,134	-15	-15							580	580						
	VARIATION	-56	10	10	10	10	10	10	55	60							-472	405						
	DRAFT 2013/14 Budget and MTP	2,250	2,194	2,153	2,151	2,199	2,144	2,144	-15	40	60						580	108	405					

KEY POINTS**Refuse and Recycling**

It has now been identified that, due to the levels of recent housing growth, it will not be possible to save a refuse round and so the provision has had to be removed from the budget. Due to the continuing growth pressures it is also necessary to include provision for an additional round (£120k) in 2017/18. This has allowed the risk provision for demographic growth to be correspondingly reduced from 2017/18. The extra Council Tax income from more houses is already forecast in the MTP.

Gate Fees payable to the Council for recyclates are forecast to increase due to the value of the material and joint working with other Cambridgeshire authorities to provide a saving of £188k per year by 2017/18. This is index based so will be affected by any fluctuations in the prices of recycled materials.

It is difficult to judge the life of refuse bins but current experience has allowed the provision to be slipped further into the future.

The Council will be able to charge developers for the cost of bins for new properties from April and this results in a further capital saving.

The Council has been notified that recycling credits will be increased by 7.9% from April so and adjustment has been included for 5.4% as the other 2.5% is included within the general inflation provision.

Provision has also been included for charges for second and subsequent green bins amounting to £101k in 2013/14 rising to £158k in a full year.

Car Parking

The proposed adjustments are based on the following:

- Including the changes to fees currently under consultation with the public and their introduction in February.
- Future increases will be every two years from 1 February
- Adjustment for current reductions in volume compared with the previous MTP assumptions
- Future price rises will achieve the previous overall target of broadly 10% per year for 2012/13 to 2015/16 and 2017/18.
- Adjustments to give a realistic profile in the light of the February introduction dates.

The table below highlights the calculation of the target that it is proposed to retain in the MTP:

	2012	2013	2014	2015	2016	2017
	2013	2014	2015	2016	2017	2018
	£000	£000	£000	£000	£000	£000
Forecast Income						
Before price increases	-1,691	-1,720	-1,720	-1,720	-1,720	-1,720
Price Increases (February 2013)	-57	-339	-357	-357	-358	-360
Total	-1,748	-2,059	-2,077	-2,077	-2,078	-2,080
Current MTP Target						
Volume	-1,770	-1,780	-1,790	-1,800	-1,844	-1,844
Price Increases	-150	-300	-477	-677	-677	-871
Total	-1,920	-2,080	-2,267	-2,477	-2,521	-2,715
CURRENT SHORTFALL	172	21	190	400	443	635
Volume reductions	79	60	204	80	124	124
Profile changes	93	-39	-67		-33	
Proposed MTP adjustment	172	21	137	80	91	124
February 2015 Target			-53	-320	-320	-320
February 2017 Target					-32	-191
LEAVING Proposed target for fee increases			-53	-320	-352	-511

-ve figures represent income and so +ve figures represent increased cost.

Markets

There has been a significant fall in market income (£57k) believed to be due to a combination of the recession and changes in shopping habits. A review will be undertaken on the position on individual markets.

EXTRA COSTS

CCTV camera replacements have been deferred or achieved by using cameras that have been removed as far as possible but now that the service's future has been confirmed the need for replacements has been reviewed and some increases are necessary.

The original target for Countryside savings was £199k but £50k of this cannot be achieved.

£20k capital expenditure on Play Equipment & Safety Surface Renewal has been included for 2017/18

The Vehicle Fleet replacement programme has been reviewed to reflect the latest expected economical lives of vehicles. After allowing for deferrals from 2012/13 the increase is £121k

It is proposed to invest £70k in In-Cab Technology in order to provide a faster and more accurate response when dealing with customer queries and complaints, particularly in relation to missed bins.

SAVINGS

£24k less than expected will be required to deal with the extra costs of changes to the agency workers' regulations

Pool Cars are transferring to Operations and provision is included for extra vehicles to cover the anticipated impact of the phased removal of essential user allowances. The current service has a net cost but it is hoped that by changing the pricing mechanism and increasing use the total cost can be funded from car mileage allowance budgets.

Income of £120k per year has been assumed from 2017/18 in relation to potential developer contributions in relation to the Paxton Pits nature reserve.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Head of Operations																							
Environmental Services	Refuse collection & Recycling	2,256	2,256	2,256	2,256	2,256	2,256																
969	Recycling Gate Fees	-147	-147	-106	-100	-93	-87																
948	Provision for Bin Replacements							33	33	38	48	340	75										
979	Wheeled Bins for New Properties							143	143	143	139	79	65										
#	Reduce refuse collection by one round	-82	-82	-100	-100	-100	-100																
	2012/13 Budget and MTP	2,027	2,027	2,050	2,056	2,063	2,069	176	176	181	187	419	140										
969	Recycling Gate Fees		-52	-32	-80	-182	-188																
650	Recycling Credits		14	-24	-24	-24	-24																
948	Provision for Bin Replacements											-280	75										
979	Wheeled Bins for New Properties											-143	-139	-79	-65			143	139	79	65	55	
	Charges for 2nd Green Bin			-101	-158	-158	-158				20	28											
	Reduce refuse collection by one round		82	100	100	100	100																
	Extra refuse round due to housing growth						120						148										
	DRAFT 2013/14 Budget and MTP	2,027	2,071	1,993	1,894	1,799	1,799	176	176	58	76	60	75	223				143	139	79	65	55	
	Drainage and sewers	11	11	11	11	11	11																
	2012/13 Budget and MTP	11	11	11	11	11	11																
	DRAFT 2013/14 Budget and MTP	11	11	11	11	11	11																
	Street cleaning and litter	1,031	1,031	1,031	1,031	1,031	1,031																
	2012/13 Budget and MTP	1,031	1,031	1,031	1,031	1,031	1,031																
	DRAFT 2013/14 Budget and MTP	1,031	1,031	1,031	1,031	1,031	1,031																
Planning	Markets	-167	-167	-167	-167	-167	-167																
	2012/13 Budget and MTP	-167	-167	-167	-167	-167	-167																
1013	Market income reduction		57	57	57	57	57																
	DRAFT 2013/14 Budget and MTP	-167	-110	-110	-110	-110	-110																
Community safety	CCTV	219	219	219	219	219	219																
865	CCTV - Camera replacements							27	27	28	28	28	28										
	2012/13 Budget and MTP	219	219	219	219	219	219	27	27	28	28	28	28										
865	CCTV - Camera replacements								17	13	53	17	15										
865	CCTV - Camera replacements EY																					44	
1023	Wireless CCTV				-80	-80	-80					250											
	DRAFT 2013/14 Budget and MTP	219	219	219	139	139	139	27	44	291	81	45	43	44									
Community Services	Countryside	359	359	359	359	359	359																
#	Countryside - reduce staff and increase income	-48	-48	-98	-98	-98	-98																
	2012/13 Budget and MTP	311	311	261	261	261	261																
#	Countryside - reduce staff and increase income			50	50	50	50																
1024	Paxton Pits Developer Contribution																					-120	
	DRAFT 2013/14 Budget and MTP	311	311	311	311	311	311															191	

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS									
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP						
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2015	2016	2017	2017	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
	Parks	13	13	13	13	13	13																		
854	Play Equipment & Safety Surface Renewal							20	20	20	20	20	20												
	2012/13 Budget and MTP	13	13	13	13	13	13	20	20	20	20	20	20												
854	Play Equipment & Safety Surface Renewal							10	25	20	20														
854	Play Equipment & Safety Surface Renewal EY																						20		
	DRAFT 2013/14 Budget and MTP	13	13	13	13	13	13	20	30	45	40	40	20	20											
Highways & Transportation	Car parks	-1,211	-1,211	-1,211	-1,211	-1,211	-1,211																		
	MTP Variations																								
480	Implementation of car park strategy	-10	-10	-20	-30	-40	-84	-84																	
#	Increase in car park charges	-150	-150	-300	-300	-500	-500	-500																	
	2012/13 Budget and MTP	-1,371	-1,371	-1,531	-1,541	-1,751	-1,795	-1,795																	
	Car Park Charges inflation increases				-177	-177	-177	-371																	
	Budget adjustment (Planning Car Parking)		-20	-20	-20	-20	-20	-20																	
1022	Volume reductions and delayed fee increases		172	21	137	80	91	124																	
	DRAFT 2013/14 Budget and MTP	-1,371	-1,219	-1,530	-1,601	-1,868	-1,901	-2,062																	
Corporate Services	Central services (emergency planning)	32	32	32	32	32	32	32																	
	2012/13 Budget and MTP	32	32	32	32	32	32	32																	
	DRAFT 2013/14 Budget and MTP	32	32	32	32	32	32	32																	
Management Units	Operations	1,046	1,046	1,046	1,046	1,046	1,046	1,046																	
	2012/13 Budget and MTP	1,046	1,046	1,046	1,046	1,046	1,046	1,046																	
	DRAFT 2013/14 Budget and MTP	1,046	1,046	1,046	1,046	1,046	1,046	1,046																	
Internal services	Grounds Maintenance	770	770	770	770	770	770	770																	
	2012/13 Budget and MTP	770	770	770	770	770	770	770																	
991	Agency Worker Regulations		-29	-24	-24	-24	-24	-24																	
	DRAFT 2013/14 Budget and MTP	770	741	746	746	746	746	746																	
886	Other internal services (vehicles & plant)	226	226	226	226	226	226	226	792	792	1,046	908	942	592											
	Vehicle fleet replacements.																								
	2012/13 Budget and MTP	226	226	226	226	226	226	226	792	792	1,046	908	942	592											
886	Vehicle fleet replacements.								601	78	41	-235	87												
886	Vehicle fleet replacements. In Cab Technology			5	5	5	5	5			70												792		
	DRAFT 2013/14 Budget and MTP	226	226	231	231	231	231	231	792	1,393	1,194	949	707	679	792										
Internal Services	Pool Cars	20	20	20	20	20	20	20																	
	2012/13 Budget and MTP	20	20	20	20	20	20	20																	
1026	Additional Pool vehicles			-19	-19	-19	-19	-19			73														
	DRAFT 2013/14 Budget and MTP	20	20	1	1	1	1	1			73														
	2012/13 Budget and MTP	4,168	4,168	3,981	3,977	3,774	3,736	3,736	1,015	1,015	1,275	1,143	1,409	780											
	VARIATION		224	13	-233	-392	-387	-548	701	313	3	-557	37	1,079			143	139	79	65	55				
	DRAFT 2013/14 Budget and MTP	4,168	4,392	3,994	3,744	3,382	3,349	3,188	1,015	1,716	1,588	1,146	852	817	1,079		143	139	79	65	55				

Planning.

Budget Holder: Steve Ingram

KEY POINTS

A14 Inquiry

Due to the uncertainty of timing and recognising the very high importance of achieving improvements to the A14 it is proposed to transfer the £200k provision to an earmarked reserve to ensure it will be available at the appropriate time.

EXTRA COSTS

Continuation of the previously approved contribution towards Great Fen Governance (£20k per year).

2017/18 capital provision for Disabled Facilities Grants (£1,250k), a statutory service, and Repairs Assistance (£100k)

SAVINGS

Some savings on Disabled Facilities Grants due to latest projections and some initial volume problems with joint Housing Investment Agency.

Some rephasing of expenditure and external contributions, increase in total cost funded from increased contributions resulting in cash flow benefits to the Council.

REPHASING

Various adjustments on capital schemes.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Planning Services																								
Planning																								
	Development Management	-1,097	-1,097	-1,097	-1,097	-1,097	-1,097	-1,097																
904	Community Infrastructure Levy - Preparations	-36	-36	-80	-143	-179	-199	-199	25	25														
997	RAF Alconbury Development	140	140																					
	2012/13 Budget and MTP	-993	-993	-1,177	-1,240	-1,276	-1,296	-1,296	25	25														
904	Community Infrastructure Levy - Preparations		-4	-12							23													
997	RAF Alconbury Development		-115	75																				
	DRAFT 2013/14 Budget and MTP	-993	-1,112	-1,114	-1,240	-1,276	-1,296	-1,296	25	25	23													
	Planning policy and conservation	412	412	412	412	412	412	412																
903	Local Development Framework examinations	68	68	-90	-230	-225	-225	-200																
358	Ramsey Rural Renewal			-2	-5	-5	-5	-5	63	63														
	A14 Inquiry	25	25	175																				
909	Great Fen Project - Governance arrangements				-20	-20	-20	-20																
	2012/13 Budget and MTP	505	505	495	157	162	162	187	63	63														
903	Local Development Framework examinations		71	71	71			-25																
358	Ramsey Rural Renewal			2	3					-63	63													
875	A14 Inquiry (transfer to reserve)		175	-175																				
909	Great Fen Project - Governance arrangements				20	20	20	20																
	DRAFT 2013/14 Budget and MTP	505	751	393	251	182	182	182	63	63														
	Economic Development	2	2	2	2	2	2	2																
401	Huntingdon Town Centre Development																							
224	Town Centre Developments								80	80														
850	Huntingdon West Development (Housing Growth Fund)								902	902	2136	-700	-700	-700	-474	5,098	5,098	238	700	700	1,174			
998	St Neots Development	25	25																					
	2012/13 Budget and MTP	27	27	2	2	2	2	2	982	982	2,136	-700	-700	-700	-474	5,098	5,098	238	700	700	1,174			
401	Huntingdon Town Centre Development									10														
224	Town Centre Developments			86						-80	210	80												
850	Huntingdon West Development (Housing Growth Fund)									-902	-1663	700	700	700	474		-3598	5459	-200	-700	-1174			
998	St Neots Development			4																				
	DRAFT 2013/14 Budget and MTP	27	27	92	2	2	2	2	982	10	683	80				5,098	1,500	5,697	500					
Highways & Transportation																								
	Transportation Strategy	98	98	98	98	98	98	98																
871	Safe Cycle Routes																							
351	St Neots Pedestrian Bridges																							
363	Ramsey Transport Strategy																							
977	Perry Cycle Scheme																							
	2012/13 Budget and MTP	98	98	98	98	98	98	98																
977	Perry Cycle Scheme									33														
	DRAFT 2013/14 Budget and MTP	98	98	98	98	98	98	98		33														

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	
	Public transport	10	10	10	10	10	10																
818	Railway Stations - Improvements							20	20														
	2012/13 Budget and MTP	10	10	10	10	10	10	20	20														
818	Railway Stations - Improvements									18													
	DRAFT 2013/14 Budget and MTP	10	10	10	10	10	10	20	38														
	Car parks (policy)																						
923	Extra Car Parking, Huntingdon Town Centre	57	57	130	37	-149	-334	3,767	3,767	-1,000					250	250	1,000						
	2012/13 Budget and MTP	57	57	130	37	-149	-334	3,767	3,767	-1,000					250	250	1,000						
923	Extra Car Parking, Huntingdon Town Centre		-57	-73	93	186	185			-3,267	4,973	-1,000					-1,000	1,000					
	DRAFT 2013/14 Budget and MTP	57		57	130	37	-149	3,767	500	3,973	-1,000			250	250		1,000						
Management units	Planning MU	2,029	2,029	2,029	2,029	2,029	2,029																
	2012/13 Budget and MTP	2,029	2,029	2,029	2,029	2,029	2,029																
	DRAFT 2013/14 Budget and MTP	2,029	2,029	2,029	2,029	2,029	2,029																
	Housing Services	-18	-18	-18	-18	-18	-18																
	2012/13 Budget and MTP	-18	-18	-18	-18	-18	-18																
	DRAFT 2013/14 Budget and MTP	-18	-18	-18	-18	-18	-18																
	Private housing support	61	61	61	61	61	61																
866	Disabled Facilities Grants							1,298	1,298	1,276	1,276	1,276	1,108		400	400	400	400	400	400			
867	Repairs Assistance							100	100	100	100	100	100										
932	Decent Homes - Thermal Efficiency & Category 1 H&S										11	53		53	53	42							
869	Social Housing Grant							237	237														
	2012/13 Budget and MTP	61	61	61	61	61	61	1,635	1,635	1,376	1,387	1,429	1,208	453	453	453	442	400	400				
866	Disabled Facilities Grants									-498	274	-26	-26	142		52							
866	Disabled Facilities Grants EY																						400
867	Repairs Assistance								34														
867	Repairs Assistance EY																						100
932	Decent Homes - Thermal Efficiency and Category 1 H&S								15	50	39	-3	50		-53	-53	-42						
869	Social Housing Grant								-117	118													
	DRAFT 2013/14 Budget and MTP	61	61	61	61	61	61	1,635	1,069	1,818	1,400	1,400	1,400	1,350	453	452	400	400	400	400	400	400	400
Management Units	Housing MU	268	268	268	268	268	268																
	2012/13 Budget and MTP	268	268	268	268	268	268																
	DRAFT 2013/14 Budget and MTP	268	268	268	268	268	268																
	2012/13 Budget and MTP	2,044	2,044	1,898	1,404	1,187	982	6,492	6,492	2,512	687	729	508	-474	5,801	5,801	1,691	1,142	1,100	1,574			
	VARIATION		70	-22	187	206	205		-4,817	4,048	-207	671	892	1,824		-3,599	4,406	758	-700	-1,174	400		
	DRAFT 2013/14 Budget and MTP	2,044	2,114	1,876	1,591	1,393	1,187	6,492	1,675	6,560	480	1,400	1,400	1,350	5,801	2,202	6,097	1,900	400	400	400		

Environmental Management.

Budget Holder: Paul Jose

KEY POINTS

Godmanchester Flood Alleviation Scheme

Proposed contribution (£175k) to this Environment Agency scheme which would allow a surface water pumping station to be constructed in Rectory Gardens thus protecting the area from surface and ground water flooding.

Chequers Court Public Realm

Proposed new scheme fully funded from external contributions.

EXTRA COSTS

Cabinet decided to allow the Public Conveniences at South Street St. Neots to be transferred to the Town Council if they would maintain them rather than sell the site. Forecast lost income of £15k.

Continuation of revenue (£35k per year) and capital (£55k per year) provision for the Environment Strategy

Revision of the proportion of the Salix funded savings relating to OneLeisure which form part of their savings target. Rephasing and then £5k per year.

There is some risk that the Council will not be re-awarded the building control work from the Defence Estates next year. This could cost the council £40k less any saved expenditure but it is not felt certain enough to make provision at this stage.

Reduction in the expected capital receipt from selling Castle Hill House and the development site fronting St Mary's Street.

SAVINGS

The provision of PV Panels at Eastfield House was approved as an Invest to Save Scheme. Total capital cost was £446k which will result in a revenue saving of £39k per year at current electricity prices.

Removal of provision (£89k) for works on Cambridge Road Car Park at St Neots following the lease of the site for a cinema development which will result in a capital receipt of £250k.

REPHASING

Some rephasing of items including the contribution from the County Council, when it sells its California Road site, in recognition of this Council's investment on the Oxmoor. The contribution could be lower as it depends on the level of the sale value.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Environmental Management																							
Environmental Services	Drainage and sewers	446	446	446	446	446	446	446															
	2012/13 Budget and MTP	446	446	446	446	446	446	446															
	1009 Godmanchester Flood Aleviation Scheme								175														
	DRAFT 2013/14 Budget and MTP	446	446	446	446	446	446	446	175														
1003	Public conveniences	20	20	20	20	20	20	20															
	South Street, St Neots								-15	-15						15	15						
	2012/13 Budget and MTP	20	20	20	20	20	20	20	-15	-15						15	15						
	1003 South Street, St Neots								15							-15							
	DRAFT 2013/14 Budget and MTP	20	20	20	20	20	20	20	-15							15							
879	Environmental Health (energy efficiency)	80	80	80	80	80	80	80															
	Environment Strategy Funding								55	55	55	55											
	Sustainable Homes Retrofit										-415					415							
	Energy and Water Efficiency			-20	-20	-20	-20	-20															
	918 Building Efficiency Improvements (Salix Grant)	-33	-33	-52	-78	-104	-124	-124	58	58	77	95	71	72									
	918 Building Effic. Imps (Potential LC prportion)	21	21	37	57	78	94	94															
	987 PV Panels - Other locations																						
	989 St Neots District Heating Scheme								30	30													
	2012/13 Budget and MTP	68	68	45	39	34	-5	-5	143	143	-283	150	71	72	415								
	879 Environment Strategy Funding								40														
	879 Environment Strategy Funding								35							55							
918 Building Efficiency Improvements (Salix Grant)	27							38							27								
918A Building Effic. Imps (Potential LC prportion)	-15							5							5								
	DRAFT 2013/14 Budget and MTP	68	80	60	44	39	35	35	143	221	-283	150	153	127	55	415							
Closed Churchyards		5	5	5	5	5	5	5															
	2012/13 Budget and MTP	5	5	5	5	5	5	5															
	DRAFT 2013/14 Budget and MTP	5	5	5	5	5	5	5															
Planning	Building Control	-581	-581	-581	-581	-581	-581	-581															
	2012/13 Budget and MTP	-581	-581	-581	-581	-581	-581	-581															
	DRAFT 2013/14 Budget and MTP	-581	-581	-581	-581	-581	-581	-581															
Highways & Transportation	Public transport	106	106	106	106	106	106	106															
	2012/13 Budget and MTP	106	106	106	106	106	106	106															
	DRAFT 2013/14 Budget and MTP	106	106	106	106	106	106	106															
Highways Services (street naming)		41	41	41	41	41	41	41															
	2012/13 Budget and MTP	41	41	41	41	41	41	41															
	DRAFT 2013/14 Budget and MTP	41	41	41	41	41	41	41															

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP					
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018		
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	Car parks (assets)	46	46	46	46	46	46	46																
461	Car Park Repairs								60	60	60	31												
166	St Neots - Cambridge Road Car Park								89	89														
	2012/13 Budget and MTP	46	46	46	46	46	46	46	149	149	60	31												
166	St Neots - Cambridge Road Car Park								-89															
461	Car Park Repairs								-60	-60	120													
	DRAFT 2013/14 Budget and MTP	46	46	46	46	46	46	46	149		151													
	Environmental Improvements	43	43	43	43	43	43	43																
703	Heart of Oxmoor								-1,366	-1,366						1,366	1,366							
	2012/13 Budget and MTP	43	43	43	43	43	43	43	-1,366	-1,366						1,366	1,366							
703	Heart of Oxmoor									1,366	-1,366					-1,366	1,366							
	Chequers Court Public Realm															250	498							
	DRAFT 2013/14 Budget and MTP	43	43	43	43	43	43	43	-1,366		-1,366				1,366	1,616	498							
	Environmental Management	1,419	1,419	1,419	1,419	1,419	1,419	1,419																
	2012/13 Budget and MTP	1,419	1,419	1,419	1,419	1,419	1,419	1,419																
	DRAFT 2013/14 Budget and MTP	1,419	1,419	1,419	1,419	1,419	1,419	1,419																
	Offices																							
	MTP Variations	1,020	1,020	1,020	1,020	1,020	1,020	1,020																
890	Headquarters								-900	-900	-830				900	900	830							
986	Major repairs and replacements											50												
#	Rental of space in PFH	-44	-44	-88	-88	-88	-88	-88																
	2012/13 Budget and MTP	976	976	932	932	932	932	932	-900	-900	-830	50			900	900	830							
890	Headquarters								325	410					-325	-410								
#	Rental of space in PFH		-9																					
988	PV Panels EFH		-39	-39	-39	-39	-39	-39		5														
	DRAFT 2013/14 Budget and MTP	976	928	893	893	893	893	893	-900	-570	-420	50			900	575	420							
	2012/13 Budget and MTP	2,589	2,589	2,522	2,516	2,511	2,472	2,472	-1,989	-1,989	-1,053	231	71	72	2,281	2,281	1,245							
	VARIATION		-36	-24	-34	-34	1	1	1,640	-841	120	82	55	55	-1,706	1,206	498							
	DRAFT 2013/14 Budget and MTP	2,589	2,553	2,498	2,482	2,477	2,473	2,473	-1,989	-349	-1,894	351	153	127	55	2,281	575	2,451	498					

Customer Services.

Budget Holder: Julia Barber

KEY POINTS

Localisation of Council Tax Support

See section 4 of the main report. Current forecast is:

	£000
Impact on the Collection Fund	
Benefit Subsidy changes	737
Council Tax Reforms	-814
Net	-77
Impact on Huntingdonshire	
Share of above total	31
Loss of overpayment subsidy	100
Extra collection costs	40
Loss of admin subsidy	30
Cost of extra payments via post office	25
Total HDC Impact	226

Homelessness

Homelessness Grant will be continued at £85k for two more years leading to a saving but this reflects the scale of pressures on this service. It is therefore proposed to continue to provide extra temporary staffing of £65k at least for 2013/14. The net cost of homeless accommodation, that element above housing benefit limits, continues to rise as numbers of homeless rise leading to forecast extra costs rising to £210k. However various cost reduction schemes through joint working with RSLs are being developed to reduce the use of the expensive use of Bed and Breakfast. This is forecast to offset up to £170k of these extra costs.

EXTRA COSTS

The CRM Replacement project will have a higher capital cost (£37k) but a slightly higher annual revenue saving (£3k). The project still provides a net benefit overall.

SAVINGS

It was assumed last year that the Housing Benefits element of the Government funding of the fraud team might no longer be provided from next April as part of the move to the Universal Credits system. It has become clear that the funding may well continue for at least the transition period leading to the removal of the extra cost of £53k. Additional line rental savings to the call centre rising to £24k per year have been achieved.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
		2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	2012 2013 £000	2012 2013 £000	2013 2014 £000	2014 2015 £000	2015 2016 £000	2016 2017 £000	2017 2018 £000	
Head of Customer Services																							
Planning																							
	Economic Development (NNDR relief)	30	30	30	30	30	30	30															
	2012/13 Budget and MTP	30	30	30	30	30	30	30															
	DRAFT 2013/14 Budget and MTP	30	30	30	30	30	30	30															
Housing Services																							
	Housing benefits	-571	-571	-571	-571	-571	-571	-571															
996	Loss of Fraud Team Funding (Part)			53	53	53	53	53															
	2012/13 Budget and MTP	-571	-571	-518	-518	-518	-518	-518															
996	Loss of Fraud Team Funding (Part)			-53	-53	-53	-53	-53															
	DRAFT 2013/14 Budget and MTP	-571	-571	-571	-571	-571	-571	-571															
Corporate Services																							
	Local Taxation & Benefits	-948	-948	-948	-948	-948	-948	-948															
996	Loss of Fraud Team Funding (Part)			22	22	22	22	22															
994	Localisation of Council Tax Benefit (Reductions)			76	76	76	76	76															
995	Localisation of Council Tax Benefit (Admin Subsidy)			30	30	30	30	30															
	2012/13 Budget and MTP	-948	-948	-820	-820	-820	-820	-820															
996	Loss of Fraud Team Funding (Part)			-22																			
	994 Loss of overpayment subsidy			24	24	24	24	24															
	1025 Cost of extra Post Office payments			25	25	25	25	25															
	1017 Council Tax support module								65														
	DRAFT 2013/14 Budget and MTP	-948	-948	-793	-771	-771	-771	-771	65														
Internal Services																							
	Call Centre	607	607	607	607	607	607	607															
981	Call Centre CRM Replacement			-71	-71	-71	-71	-71	136	136													
983	Automated Telephone Payments	-7	-7	-14	-14	-14	-14	-14															
	2012/13 Budget and MTP	600	600	522	522	522	522	522	136	136													
	1015 Line Rental Saving			-12	-24	-24	-24	-24															
981	Call Centre CRM Replacement			-5	-3	-3	-3	-3	37														
	DRAFT 2013/14 Budget and MTP	600	583	495	495	495	495	495	136	173													
Internal Services																							
	Customer Service Centres	554	554	554	554	554	554	554															
#	Close St Ives Customer Service Centre	-2	-2	-9	-9	-9	-9	-9															
#	Reduce hours at Huntingdon Customer Service Centre			-7	-14	-14	-14	-14															
	2012/13 Budget and MTP	552	552	538	531	531	531	531															
	DRAFT 2013/14 Budget and MTP	552	552	538	531	531	531	531															
Management Units																							
	Customer Services MU	2,131	2,131	2,131	2,131	2,131	2,131	2,131															
#	Customer Services - Staff savings	-33	-33	-48	-48	-48	-48	-48															
626	Wireless Working (Benefits and Revenues)																						
	2012/13 Budget and MTP	2,098	2,098	2,083	2,083	2,083	2,083	2,083															
	1018 Extra Council Tax staff			10	40	40	40	40															
	DRAFT 2013/14 Budget and MTP	2,098	2,108	2,123	2,123	2,123	2,123	2,123															

		REVENUE						NET CAPITAL						CAPITAL GRANTS AND CONTRIBUTIONS								
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Management Units	Housing Services	16	16	16	16	16	16	16														
	2012/13 Budget and MTP	16	16	16	16	16	16	16														
		DRAFT 2013/14 Budget and MTP	16	16	16	16	16	16	16													
		Homelessness	205	205	205	205	205	205	205													
	945	Priority Needs Scheme (End of temporary Savings)	31	31	33	33	33	33	33													
	##	Homelessness Grant			85	85	85	85	85													
		2012/13 Budget and MTP	236	236	323	323	323	323	323													
	##	Homelessness Grant			-85	-85																
	1020	Homeless Accommodation - Extra Cost			158	210	210	210	210													
	1019	Homeless Accommodation - Cost Reduction Schemes			-138	-170	-170	-170	-170													
		DRAFT 2013/14 Budget and MTP	236	236	258	278	363	363	363													
		Housing	702	702	702	702	702	702	702													
	993	Maintain Service Level (Advice and Homelessness)	35	35																		
		2012/13 Budget and MTP	737	737	702	702	702	702	702													
	993	Maintain Service Level (Advice and Homelessness)			65																	
		DRAFT 2013/14 Budget and MTP	737	737	767	702	702	702	702													
		2012/13 Budget and MTP	2,750	2,750	2,876	2,869	2,869	2,869	2,869	136	136											
		VARIATION			-7	-13	-36	49	49	102												
		DRAFT 2013/14 Budget and MTP	2,750	2,743	2,863	2,833	2,918	2,918	2,918	136	238											

IMD.

Budget Holder: Chris Hall

KEY POINTS

IMD Contract Savings and Help Desk Saving.

Last year provision was made for a saving on the Microsoft Enterprise Agreement of £75k in 2013/14. This agreement covers all Microsoft software provision and upgrades. The saving now needs to be deferred to 2016/17 to link with the desk top virtualisation programme. However the cost of the Agreement meets the test for capital expenditure and so this has been adjusted in the programme with the 2016/17 saving now being a capital saving.

EXTRA COSTS

Capital provision of £57k for ICT Replacements and Server Virtualisation has been added for 2017/18.

An increase (£35k) has been made to the current capital provision for Business Systems together with the inclusion of £195k for 2017/18. For example, in 2013/14 this will support maintenance of key financial interfaces, car parking enforcement and greater use of mobile devices by Members and Officers.

The 2012/13 £10k spend for Business Continuity (which has transferred to IMD) has been reduced by £4k and a small continuing provision of £4k is made to support the process.

SAVINGS

The 2012/13 budget for income has already been met and as a result the forecast for 2013/14 has been raised to £20k (this includes the sale of services & software to other authorities).

In addition IMD has made significant contributions to the savings identified in other services. For example, in Customer Services the line rental savings have been made possible through joining CPSN which is estimated to save c£250k over the 6 year contract. Additionally IMD is leading the CRM project which will save c£200k over 5 years.

REPHASINGS

Some rephasing of other projects.

	REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS									
	Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP						
	2012	2013	2014	2015	2016	2017	2018	2012	2013	2014	2015	2016	2017	2018	2012	2013	2014	2015	2016	2017	2018			
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
Head of IMD																								
Internal Services																								
	Helpdesk & Network Services																							
958	Help Desk Saving			75	75	75	75																	
893	VoIP Telephony for Leisure Centres																							
959	Network and ICT Services	-130	-130	-129	-129	-59	-59																	
#	IMD Staff savings	-6	-6	-19	-19	-84	-84																	
#	IMD Contract Savings			-75		-40	-40																	
970	Telephony and ICT Network Renewal											100	100											
976	ICT Replacements and Server Virtualisation							322	322	57	57	57	277											
	2012/13 Budget and MTP	874	874	862	937	902	902	322	322	57	57	157	377											
#	IMD Contract Savings			75																				
#	Help Desk Saving			-75	-75	-75	-75			75	75	75	75											
970	Telephony and ICT Network Renewal											-100	100											
976	ICT Replacements and Server Virtualisation			-10							-85	201												
976	ICT Replacements and Server Virtualisation													57										
	DRAFT 2013/14 Budget and MTP	874	864	862	862	827	827	322	237	333	132	132	377	232										
	Web & Business Systems	270	270	270	270	270	270																	
#	IMD Shared Service Income (part)	-3	-3	-5	-10	-10	-10																	
	2012/13 Budget and MTP	267	267	265	260	260	260																	
#	IMD Shared Service Income (part)			-10																				
	DRAFT 2013/14 Budget and MTP	267	267	255	260	260	240																	
	Corporate Systems	237	237	237	237	237	237																	
	2012/13 Budget and MTP	237	237	237	237	237	237																	
	DRAFT 2013/14 Budget and MTP	237	237	237	237	237	237																	
	Business Analysis & Project Management	383	383	383	383	383	383																	
891	Business Systems	-4	-4	-4	-28	-28	-58	220	220	195	195	195	195											
900	Working Smarter	-21	-21	-21	-21	-21	-21	23	23															
#	IMD Shared Service Income (part)	-2	-2	-5	-10	-10	-10																	
495	Corporate EDM																							
	2012/13 Budget and MTP	356	356	353	324	324	294	243	243	195	195	195	195											
891	Business Systems							5	30															
891	Business Systems EY													195										
900	Working Smarter									-10														
	DRAFT 2013/14 Budget and MTP	356	356	353	324	324	294	243	238	225	195	195	195	195										

		REVENUE						NET CAPITAL						CAPITAL GRANTS AND CONTRIBUTIONS										
		Budget	F'cast	Budget	MTP			Budget	F'cast	Budget	MTP			Budget	F'cast	Budget	MTP							
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018	2012	2012	2013	2014	2015	2016	2017	2018
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2018	
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
	Corporate																							
1002	Business Continuity Review	10	10																					
	2012/13 Budget and MTP	10	10																					
1002	Business Continuity Review	-4	4	4	4	4	4	4																
	DRAFT 2013/14 Budget and MTP	10	6	4	4	4	4	4																
	Head of IMD	183	183	183	183	183	183	183																
	2012/13 Budget and MTP	183	183	183	183	183	183	183																
	DRAFT 2013/14 Budget and MTP	183	183	183	183	183	183	183																
	2012/13 Budget and MTP	1,927	1,927	1,900	1,941	1,906	1,876	1,876	565	565	252	252	352	572										
	VARIATION	-14	-6	-71	-71	-71	-91		-90	306	75	-25	427											
	DRAFT 2013/14 Budget and MTP	1,927	1,913	1,894	1,870	1,835	1,805	1,785	565	475	558	327	327	572	427									

ONE LEISURE.

Budget Holder: Simon Bell

KEY POINTS

Savings Target

The bottom line revenue controllable budget for One Leisure shows a significant reduction: from a £497k cost in the original 2012/13 budget to a surplus of £292k by 2017/18. This reflects the current draft version of their business plan which details how this will be achieved.

The Business Plan will also cover the capital investments that makes this achievement possible and sustainable.

The changes to the capital programme relate to:

- St Ivo football improvements which is an extra cost of £188k in 2011/12 offset by savings of £78k shown in the table to give a net increase of £110k.
- Transfer from the Future Maintenance provision to the St Ivo main development to roll essential maintenance items into the main contract.
- Some rephasing of the St Ivo development to reflect the longer than expected time to obtain Member approval. This results in some additional revenue cost.
- Provision for Future Maintenance of £550k in 2017/18 to ensure sustainability of the income stream.
- Rephasing of CCTV Improvements and Replacement Fitness Equipment.
- Removal of the Ramsey Development as it is not considered to provide an adequate return on the investment.
- Inclusion of a Replacement Tractor and Mower funded from revenue savings.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2013	2013	2014	2015	2016	2017	2012	2013	2013	2014	2015	2016	2017	2012	2013	2013	2014	2015	2016	2017
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
General Manager, One Leisure																						
Community Services																						
	Leisure Centres	792	792	792	792	792	792															
857	St Neots LC Development	-149	-149	-149	-149	-209	-209															250
896	St Ivo LC - Football Improvements																					
922	St Ivo LC Redevelopment	-176	-176	-427	-541	-563	-561	-578	3,080	3,080												
861	Future maintenance	-42	-42	-42	-42	-42	-42	-42	612	612	422	422	422	535								
956	Replacement Fitness Equipment	20	20	-22	-22	-22	-22	-22	77	77	275											
	Combined overall savings target	-136	-136	-162	-295	-410	-404	-404														
1000	Ramsey Development	-20	-20	-40	-40	-40	-40	-40	560	560												
	2012/13 Budget and MTP	289	289	-51	-298	-494	-487	-504	4,329	4,329	697	422	672	535								
PROPOSED VARIATIONS																						
896	St Ivo LC - Football Improvements									-25	-53										25	53
922	St Ivo LC Redevelopment								600	400	100											
922	St Ivo LC Redevelopment		88	77					-472	600	-100										225	
861	Future maintenance								-600	-400	-100											
861	Future maintenance								97	250			-100	-150								
861	Future maintenance																					550
22	CCTV Improvements								13													
956	Replacement Fitness Equipment								-55	55												
1000	Ramsey Development		20	40	40	40	40	40	-560													
1006	OLSI Replacement Tractor & Mower		-6	-6	-6	-6			21													
	Savings overperformance				-107	8	4	4														
	DRAFT 2013/14 Budget and MTP	289	391	60	-371	-452	-443	-460	4,329	3,348	1,549	322	572	385	550					250	53	
Management units																						
	Leisure MU	208	208	208	208	208	208	208														
	2012/13 Budget and MTP	208	208	208	208	208	208	208														
	DRAFT 2013/14 Budget and MTP	208	208	208	208	208	208	208														
	2012/13 Budget and MTP	497	497	157	-90	-286	-279	-296	4,329	4,329	697	422	672	535								
	VARIATION		102	111	-73	42	44	44		-981	852	-100	-100	-150	550					250	53	
	DRAFT 2013/14 Budget and MTP	497	599	268	-163	-244	-235	-252	4,329	3,348	1,549	322	572	385	550					250	53	

FINANCIAL SERVICES.

Budget Holder: Steve Couper

KEY POINTS

Pensions

There are three elements to the total cost of pensions. One relates to historic increases of pension enhancement due to approved early retirement in the interests of the efficiency of the service, redundancy and ill health retirement - this is within the Corporate Office budget and will increase as annual pension increases are approved and fall as those receiving them eventually pass away. [For some years now any such pension enhancements have to be paid as a lump sum as in the case of our recent voluntary redundancy programme]. The second element is a 17.8% on-cost on pay which is the employer's contribution to pay for future service and this is included in pay budgets throughout the Council. The final element shown under Financial Services is the funding over a period of years of the pension fund deficit for past service created by increased longevity and lower investment returns in recent years. This contribution is a rising fixed sum of ££896k in 2012/13 rising to £1,139k in 2013/14 onwards. Next autumn the actuary will undertake his three yearly review and this may result in an increase in a change to the on-cost on pay and the deficit payment. employees and or reduce benefits such that the total cost falls. It is impossible at this stage to forecast even whether the cost to the Council will rise or fall much less to estimate the value. This is one of the uncertainties that should be resolved for the 2014/15 budget.

Interest and borrowing costs

There are two elements to the cost of borrowing. The first is the interest payable on the loan whether it is a short term loan for cash flow purposes or a short or long term loan to fund capital expenditure.

The second element is called the Minimum Revenue Provision (MRP). The Government requires us to provide a sum sufficient to ensure that any loan to fund capital expenditure can be repaid before the asset reaches the end of its useful life. This allows the Council to act prudently while at the same time ensuring that the cost of the asset is spread over the Council Tax payers who will benefit from its existence. Because we do not link individual loans to individual assets the MRP profile is adjusted every time we fund capital expenditure by borrowing. In time, as shorter life assets begin to reach the end of their lives, we will have items being added and others dropping out because sufficient provision has been made.

Until loans are repaid, a treasury management decision, the MRP is available to earn interest which is credited to the revenue account and hence reduce the total cost of interest.

The increases to MRP included below are partly due to the increased capital spending proposals and more significantly due to the reduction in capital receipts that are received when tenants purchase their houses under the "right to buy" provisions from Luminus. Numbers of sales are lower because of the recession but the Government has also increased the discount that is given to the tenant. These receipts were used to fund the shortest life capital expenditure resulting in a larger impact on the MRP.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2013	2014	2015	2016	2017	2018	2012	2013	2014	2015	2016	2017	2018	2012	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Head of Financial Services																						
Highways & Transportation	Environmental Improvements																					
920	East of Sapley - Preliminary Costs								-15	-15							15	15				
	2012/13 Budget and MTP								-15	-15							15	15				
	DRAFT 2013/14 Budget and MTP								-15	-15							15	15				
Corporate Services	Corporate Management	213	213	213	213	213	213	213														
	2012/13 Budget and MTP	213	213	213	213	213	213	213														
	DRAFT 2013/14 Budget and MTP	213	213	213	213	213	213	213														
Other expenditure	Interest and borrowing costs	-94	-94	-94	-94	-94	-94	-94														
	Interest	83	83	360	582	696	810	820														
	2012/13 Budget and MTP	-11	-11	266	488	602	716	726														
	Interest	14	-36	-38	-141	-153	-44															
	DRAFT 2013/14 Budget and MTP	-11	3	230	450	461	563	682														
	Other expenditure	1,381	1,381	1,381	1,381	1,381	1,381	1,381														
	Pensions Fixed Sum	236	236	479	718	758	758	758														
	Doubtful Debts Provision	-10	-10	-20	-30	-40	-40	-40														
	Variation in MRP	225	225	418	620	912	1,180	1,467														
	2012/13 Budget and MTP	1,832	1,832	2,258	2,689	3,011	3,279	3,566														
	Variations in MRP		-82	156	302	377	368	473														
	DRAFT 2013/14 Budget and MTP	1,832	1,750	2,414	2,991	3,388	3,647	4,039														
Management units	Financial Services	1,125	1,125	1,125	1,125	1,125	1,125	1,125														
	2012/13 Budget and MTP	1,125	1,125	1,125	1,125	1,125	1,125	1,125														
	DRAFT 2013/14 Budget and MTP	1,125	1,125	1,125	1,125	1,125	1,125	1,125														
Internal Services	Insurance	405	405	405	405	405	405	405														
	2012/13 Budget and MTP	405	405	405	405	405	405	405														
	DRAFT 2013/14 Budget and MTP	405	405	405	405	405	405	405														
	Financial services	87	87	87	87	87	87	87														
	2012/13 Budget and MTP	87	87	87	87	87	87	87														
	DRAFT 2013/14 Budget and MTP	87	87	87	87	87	87	87														
	2012/13 Budget and MTP	3,651	3,651	4,354	5,007	5,443	5,825	6,122	-15	-15							15	15				
	VARIATION		-68	120	264	236	215	429														
	DRAFT 2013/14 Budget and MTP	3,651	3,583	4,474	5,271	5,679	6,040	6,551	-15	-15							15	15				

NON-ALLOCATED ITEMS.

Budget Holder: Steve Couper

KEY POINTS**Risk Provision**

It was agreed in last year's MTP that there would be a risk provision included for a number of items due to the unprecedented range of uncertainties that had emerged.

There are a number of proposed adjustments at this stage of the process:

- ◆ Removal of a last minute adjustment made last year to balance the budget and thus avoid a wholesale recalculation.
- ◆ Reduction in the provision for non-achievement of car park increases. This would leave the following position:

	2013	2014	2015	2016	2017
	2014	2015	2016	2017	2018
	£000	£000	£000	£000	£000
Current Price Increase proposals	-339	-357	-357	-358	-360
Proposed future targets					
February 2015 Target		-53	-320	-320	-320
February 2017 Target				-32	-191
Total Risk	-339	-410	-677	-710	-871
Proposed Risk Provision	50	60	150	160	200

- ◆ Provision of £140k for the Council's share of the deficit on Municipal Mutual Insurance. The Council has received insurance claims on items insured with them since they stopped taking new business on the understanding that some of these payments may have to be returned proportionately if the company perceives it will become insolvent. The Council has received confirmation that the current estimate is that we may be called on to return £140k at an unspecified date.
- ◆ Removal of the provision relating to CT subsidy as a reassessment has been made and consequent adjustments have been made elsewhere. These may need further revision once we have Government grant figures and a smaller provision may need to be reintroduced to cater for any uncertainty in the levels of Council Tax rise that our preceptors might make.
- ◆ Removal of the element of the provision for New Homes Bonus (lower completions) of the 2013/14 element (£94k per year)
- ◆ Reduction in the provision for demographic growth. Removal of 2013/14 provision as all needs should be identified in MTP bids (£94k) and a further £120k in 2017/18 due to separate provision for an extra refuse round.
- ◆ Removal of provision relating to Countryside savings target as adjustment has been made to the relevant budget.

Other Items

Four items are adjusted at this stage of the process:

- ◆ Back Office reorganisation – explanation is included under the Corporate Office page.
- ◆ Senior Manager Reorganisation – This adjustment (£178k) highlights the portion of the original target of £730k per year that has not yet been achieved. Proposals for further changes are expected shortly and this may allow this adjustment to be varied.
- ◆ Collection Fund Shortfall – this is part of the adjustments relating to Council Tax Subsidy which are explained in Section ?? of the covering report. This is a temporary adjustment as it will at a later stage in the process need to be shown as an impact on the tax base.
- ◆ Future Capital Provision – Removal of a general provision for 2017/18 which has now been replaced by individual bids which total just £50k more than this £3,181k estimate.

		REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS						
		Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP			
		2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017
		2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018
		£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000
Non-Allocated Items																						
Non-Allocated Items																						
Recharges to non-revenue accounts		-562	-562	-562	-562	-562	-562	-562														
Revenue staff charged to capital									50	50	50	50	50	50	50							
2012/13 Budget and MTP		-562	-562	-562	-562	-562	-562	-562	50	50	50	50	50	50	50							
DRAFT 2013/14 Budget and MTP		-562	-562	-562	-562	-562	-562	-562	50	50	50	50	50	50	50							
Risk Provision																						
Reduction in Formula Grant in 2013/14				184	184	184	184	184														
CT Benefit localisation				100	100	100	100	100														
Other (to avoid major last minute changes)				4	6	6	9	15														
Business Rates Growth					-86	-177	-272	-372														
Reduced New Homes Bonus (lower completions)				96	181	295	420	456														
Formula Grant reduction due to New Homes Bonus				214	317	424	529	529														
Provision for demographic growth				94	195	297	409	530														
Countryside savings					-100	-100	-100	-100														
Lower increase in car park charges				100	200	300	300	300														
2012/13 Budget and MTP				792	997	1,329	1,579	1,642														
Removal of 2012/13 adjustment				-4	-6	-6	-9	-15														
Reduced New Homes Bonus (lower completions)				-96	-96	-96	-96	-96														
Lower increase in car park charges				-50	-140	-150	-140	-100														
Provision for demographic growth				-94	-94	-94	-94	-214														
Protection and Performance Pay				320	640	960	1,300	1,600														
Countryside savings					100	100	100	100														
MMI Drawdown					140																	
Removal of CT Subsidy provision				-100	-100	-100	-100	-100														
DRAFT 2013/14 Budget and MTP				768	1,441	1,943	2,540	2,817														

	REVENUE							NET CAPITAL							CAPITAL GRANTS AND CONTRIBUTIONS							
	Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				Budget	F'cast	Budget	MTP				
	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2012	2012	2013	2014	2015	2016	2017	2018
	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	2013	2013	2014	2015	2016	2017	2018	
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	
Other items	139	139	139	139	139	139	139															
VAT Partial Exemption	3	3	6	6	6	6	6	162	162	53	34	96										
# Reorganisation - Senior managers	-306	-306	-470	-470	-470	-470	-470															
# Previous allowances review	525	525	225	225	225	225	225															
# Back Office - Reorganisation (part)	-31	-31	-31	-31	-31	-31	-31															
919 E-Marketplace	-25	-25	-28	-28	-28	-28	-28															
Capital Inflation										95	139	268	265									
Capital Provision																						3,181
Revenue Inflation	-370	-370	405	1,014	1,744	2,498	3,167															
Spending Adjustments still to be identified			-337	-550	-616	-891	-845															
Schemes brought forward								400	400	500	500	500	500									
Schemes carried forward								-500	-500	-500	-500	-500	-500									
Roundings	-3	-3	-4	-6	-6	-4	-5															
2012/13 Budget and MTP	-68	-68	-95	299	963	1,444	2,158	62	62	148	173	364	265	3,181								
# Back Office - Reorganisation (part)		31	31	31	31	31	31															
# Reorganisation - Senior managers		33	178	178	178	178	178															
Collection Fund Shortfall (indicative)			31	31	31	31	31															
Future Capital Provision (outturn prices)																						-3,181
Revenue Inflation				177	177	177	371															
2012/13 Forecast - other net variations		22																				
Capital Inflation										-95	-72	-92	11	373								
Revenue Inflation		6	-225	-329	-600	-988	-1,205															
Spending adjustments still to be identified			337	-564	-463	-370	-355															
Roundings			1		1		-1				1											
DRAFT 2013/14 Budget and MTP	-68	24	258	-177	318	503	1,208	62	62	53	102	272	276	373								
2012/13 Budget and MTP	-630	-630	136	735	1,730	2,462	3,238	112	112	198	223	414	315	3,231								
VARIATION		92	329	-32	-31	20	225			-95	-71	-92	11	-2,808								
DRAFT 2013/14 Budget and MTP	-630	-538	465	703	1,699	2,482	3,463	112	112	103	152	322	326	423								
TOTAL BUDGET																						
2012/13 Budget and MTP	21,722	21,722	22,299	22,842	23,611	24,365	25,363	10,770	10,770	3,990	2,969	3,900	2,867	2,757	8,677	8,677	2,936	1,142	1,100	1,574		
VARIATION		199	483	-26	21	74	125			-3,492	4,730	-180	-253	999	1,210	-5,527	6,213	1,395	-621	-1,109	455	
DRAFT 2013/14 Budget and MTP	21,722	21,921	22,782	22,816	23,632	24,439	25,488	10,770	7,278	8,720	2,789	3,647	3,866	3,967	8,677	3,150	9,149	2,537	479	465	455	